



Office of the City Clerk

Weekly Report – for Week Ending January 20, 2017

OFFICE OF THE CITY CLERK – PROJECTS AND STATUS

Elections

Write-In Candidate filing for the March 7, 2017 Primary Nominating Election began on Monday, January 9, 2017. As of this writing, 3 candidates have paid the filing fee and have been certified to be Write-In Candidates. Write-In Candidate filing ends at 5:00 p.m. on Tuesday, February 21, 2017.

Printing began on the English version of the March 7, 2017 Voter Information Pamphlet.

Bus shelter ads designed by staff, reminding voters of the City's upcoming March 7, 2017 Primary Nominating Election have been printed. The large, colorful posters portray activities throughout iconic areas of the City and include the "LA Votes" reminder in 12 different languages.

Council and Public Services

The electronic speaker card kiosk system continues proving to be a success after its initial rollout in December 2016. The system is easy to use, intuitive and is self-service. Phase 2 planning is underway to expand the kiosks to Council Committee meetings. The necessary budget requests will be included for 2017-18 annual budget or through identified savings this fiscal year.

Neighborhood and Business Improvement Districts

The City Council adopted the 2017 Annual Report to reconfirm the assessments for the Wilshire Center Business Improvement District.

Staff conducted outreach meeting in Council District 15 relative to a proposed business improvement district along Central Avenue.

Systems

Systems staff is preparing for the March 2016 election VIP mailings and is coordinating with the County Elections division on the timeline to extract the voter records and forward to the vendor for printing.

Staff met with representatives from the Information Technology Agency to discuss the potential for a joint project to develop a Citywide Public Request Act web portal.

Neighborhood Council Funding Program

The 1099 Tax Information (W-9) Project was successfully completed and turned over to the Controller's Office for further processing. The report provided all W-9 forms for contractors of the neighborhood councils. Seven neighborhood councils currently have frozen funds.

Upcoming

The Department-wide Systems Disaster Recovery Exercise is scheduled for January, 21, 2017.